Regional Health Equity Councils Mini Grant Application

**How to Apply**

* Complete the online application by **December 9, 2022 by** **5:00pm** using this link [HEC Council Online Mini-Grant Application](https://survey.alchemer.com/s3/7118293/Health-Equity-Council-Mini-Grant-Application-2022).
* Applicants can request assistance by e-mailing [**leiland@saginawcounty.com**](mailto:leiland@saginawcounty.com)or calling **989-758-3805**
* Paper applications must be dropped off at the **Saginaw County Health Department, Room 301**, located at 1600 N. Michigan Ave., Saginaw, MI 48602 no later than **5:00pm on December 9, 2022.**

**Eligibility**

* Applicants can be an individual, group, or organization in Saginaw County.
* Grants can be requested for any amount up to $10,000.
* Applicants will be notified no later than **December 21, 2022**.
* Applicants may be contacted during the review process for additional information and/or potential partnership opportunities.
* Applicants will provide a Project Final Report by **June 15, 2023**.

**Proposal Information**

Organization Name:

Address:

Organization Contact:

Contact Phone: Contact E-mail:

**Program/Project Information**

Program/Project Title:

Amount Requested:

Total Project Cost:

Project Start Date | Project End Date:

**For Official Use Only:**

**Grant Application # Date Received:**

**Program/Project Overview (On a separate page answering the following):**

* Describe the project and its goals.
* Describe the community need(s) addressed by the project including how this will reduce COVID-19 disparities
* Describe how the project will address and reduce health (including identified COVID-19) disparities in Saginaw County.
* **Implementation/Timeline**: Specify the activities to be undertaken and the timeline for their implementation. Please note that you will receive notification of the results by December 31, 2022; **We cannot fund projects where expenses have already been incurred or contracts committed.**
* **Collaboration**: Are you collaborating with other partners on this project? If so, please indicate which one(s) and how you are collaborating.
* **Ongoing efforts**: Is this, or will this become an ongoing project? If so, please describe how you will support it in the future.
* **Evaluation**: Describe how you plan to assess and measure your project’s success.

**Organizational Description (maximum of 250 words)**

* Briefly describe your organization’s mission/vision.
* If available, include a copy of your organization’s future plans (examples: annual plan, strategic plan, work plan, etc.).

**Budget**

Please attach a budget (including income and expenses) and any supporting items (bids, quotes, etc.). Identify sources of income and detail expenses.